

Pendleton Parish Council

Clerk: Becky Moon

Email: clerk@pendletonparishcouncil.org.uk

Local Government Act 1972 Meeting of Pendleton Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Wednesday 6th August 2025 at 7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

AGENDA

1. **Introduction**
Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.
2. **Attendance and apologies for absence**
To note attendance and to receive and approve apologies for absence.
3. **Declarations of interest.**
To receive declarations of pecuniary or personal interests in matters identified in the agenda.
4. **Public Participation (max 5 mins per person)**
To adjourn and hear from members of the public wishing to speak at the meeting.
5. **Minutes of previous meeting.**
To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on 22nd July 2025 - to be signed off by the Chair.
6. **Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda).**
 - Ribble Valley Settlement Review: Pendleton Parish
 - Little Green Bus donation
 - Telephone box on Waddington Road
 - AGAR & Audit

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7. Planning

Discuss and resolves action or comments for planning applications notification received from RVBC.

- **Planning Application No: 3/2025/0527**

Grid Ref: 373693 439710

Proposal: Outline application for the erection of a farm worker's dwelling (self-build) with access applied for.

Location: Land at Lower Standen Hey Farm Whalley Road Pendleton BB7 1PP

- **Planning Application No: 3/2025/0591**

Grid Ref: 373687 439601

Proposal: Proposed single storey rear extension with internal remodelling at ground floor

Location: Long Acre Whalley Road Pendleton Lancashire BB7 1PP

8. Financial Reporting.

By the Responsible Financial Officer:

1. To receive bank balance as at 31 July 2025 £
2. Authorise payment of expenditure between November 2025 – February 2025.
 - Clerk wage up to 15th August 2025 – total **£741.23**
 - Hours incl holiday hours £641.63
 - Working from home cost £ 96.00
 - Mileage £ 3.60
 - Easy Website DD per month
August 2025 – November 2025 £33.00 inc VAT
 - Ingham & Yorke – Notice board easement £1.00
 - Sabden Parish Council
– lengthsman scheme (invoice 10) £550.00
 - Clear Councils – insurance (Invoice LCO03033) £454.51
 - AP Bookkeeping – audit (invoice 36943) £50.00
3. Receive update regarding VAT return
4. Concurrent grant 2025

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9. **Whalley Road safety concerns around the bus stop area.**
 1. Discuss funding and the quotes received with regards to works.
10. **Lengthsman & village maintenance program.**
 1. Receive any updates with regard to the Lengthsman Scheme
11. **Pendleton Brook.**
 1. To receive updates from the Pendleton Brook Working Party – Cllr Monk & Cllr Marsden. Resolve dates of clean-up of brook in September/October 2025
12. **Bus Services through Pendleton Village.**
 1. To receive updates from the Clerk with regard to the query from residents about reinstating a bus service through the village.
13. **Partnership Meetings and RVBC update.**
 1. To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.
 2. Receive update from Cllr David Birtwhistle from RVBC.
14. **Matters brought forward by Cllrs & Clerk as INFORMATION only**

No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.

**Next meeting to take place Wednesday 5th November 2025 7.30pm
at Pendleton Village Hall, Pendleton.**

**Agenda items and Reports for the meeting to be submitted to the Clerk – by
midday Wednesday 29th October 2025.**

**All our Agendas, and Minutes, together with further information about your Parish
Council and its news can be found on our website at www.pendletonparishcouncil.org.uk**